

## **Town of Buffalo**

### **September 13, 2004**

Meeting was called to order by Gene Mucciolo, chairman. Phyllis Farrell, supervisor, was absent from the meeting. 18 residents were present. The Pledge of Allegiance followed.

Minutes were read from the August meeting. Motion by Jan Banicki (seconded by Gene Mucciolo) to accept minutes. All in favor, motion passed.

Treasurer's report was given. Motion by Jan Banicki (seconded by Gene Mucciolo) to accept the report as presented. All in favor, motion passed.

**Resignation:** A resignation letter was received from Phyllis Farrell, Supervisor, effective immediately. Anyone interested in filling the position may contact any board member prior to the next meeting. We will vote on a replacement at the October meeting. The Town Board members will host an Open House for Phyllis prior to the next board meeting from 6 – 7 p.m. Phyllis has served on the Town Board for the past 37 years.

**Marquette County Room Tax:** A member of the Economic Development Board came and gave an overview on the Room Tax. They are asking for a 4.5% tax per night on lodging only. Tabled for further discussion and input from residents.

**Recycling Center:** Waste Management has been selected as our new recycling carrier. We now have two new containers at the recycling center. One container is for paper and cardboard and the other container is for aluminum, tin, plastic, and glass.

**Municipal Emergency Operations Plan:** Town Chairman gave brief overview of the plan. He explained the duties and responsibilities of volunteers. We are still asking for volunteers to sign up. Tabled for further discussion.

**Health/Sanitation Ordinance:** Draft of a new Health and Sanitation Ordinance was reviewed. Properties in the township were discussed. Assessor will be contacted regarding taxes on certain properties. Clerk will mail drafts of the ordinance to our attorney to review. We will get his input at the October meeting.

**Subdivision/Land Division Draft Ordinance:** Brief overview was given by the Land Use Committee. Their next meeting will be on September 21, 2004 at 7 p.m.

**Trailer Park Ordinance:** Town Chairman will draft a letter. He will get the clerk a letter to mail regarding the personal property taxes.

**Homeland Grant:** Town Chairman updated the board on the grant he had been looking at. It was a matching funds grant and would cost the town \$12,500. They will not apply for the grant at this time.

**Assessor Bids:** Bids were opened and reviewed. Five bids were received. Motion by Jan Banicki to call a special meeting to interview all those that applied. 2<sup>nd</sup> by Gene Mucciolo. All in favor, motion passed. Meeting will be held on October 7 starting at 1 p.m. All interviews will last ½ an hour.

**Recreation:** A bill was received from the City of Montello for 17 kids at \$73.57 per child. It was in the budget to pay \$25 per child. Motion to pay for 17 kids at \$25 each by Gene Mucciolo, seconded by Jan Banicki. All in favor, motion passed.

**WI Town Association Meeting:** The room is confirmed at the 1<sup>st</sup> National Bank in Montello. We will bring in food, chips, soda and coffee. Clerk will take care of this. Set-up will be at 6 p.m. at the bank.

**Town Newsletter:** A newsletter was presented to the board to review. It will be handed out to voters on election day to update them of changes in our township. Motion by Gene Mucciolo (seconded by Jan Banicki) to distribute the newsletter. All in favor, motion passed.

**Vouchers:** Vouchers were presented and a motion was made by Jan Banicki (seconded by Gene Mucciolo) to pay said vouchers. All in favor, motion passed.

Business Concluded. Motion to adjourn by Jan Banicki (seconded by Gene Mucciolo). Motion carried. All in favor, motion passed.

**Next meetings:**

Saturday, October 16, 2004 – Large Item Pick-up

Tuesday, November 2, 2004 – Elections

Monday, November 8, 2004 – Town Board Meeting

Submitted by Rebecca Kearns, Town Clerk